

DAVENTRY ROAD RUNNERS

Constitution

Name

The club will be called Daventry Road Runners and will be affiliated to England Athletics.

Scope

Membership of the club is open to those aged 18 years (the UK legal age of majority) and older.

Aims and Objectives

The aims and objectives of the club will be

- To offer guidance and competitive opportunities in running
- To promote social activities within the club, including non-coached, run-leader led runs
- To promote the club within the local community
- To ensure a duty of care to all members of the club
- To provide all its services in a way that is fair to all members and beyond

Club Equity Statement

This club is committed to ensuring that equity is incorporated across all aspects of its development. In doing so it acknowledges and adopts the following Sport England definition of equity: Sports Equity is about fairness in sport, equality of access, recognizing inequalities and taking steps to address them. It is about changing the culture and structure of sport to ensure it becomes equally accessible to everyone in society.

Therefore:

- We are an adults only club and within that scope, do not discriminate on age, ability, gender, race, ethnicity, religious beliefs, sexuality or social/economic status amongst eligible members
- The club is committed to everyone having the right to enjoy the sport in an environment free of threat of intimidation, harassment and abuse
- All members have a responsibility to oppose discriminatory behaviour and promote equality of opportunity
- The club will deal with any incidents of discriminatory behaviour seriously, according to the club procedures

Constitution, revision February 2026

Membership

Membership will consist of officers and members of the club, with members enrolled in one of the following categories: Club Membership, England Athletics Affiliated Membership, Second Claim Membership & Honorary Lifetime Membership.

We also have Supporters Membership, this is for families of current members & members taking a short break from running. This membership has no voting rights and is ineligible for club awards based on running performance, but will be allowed into members' areas on social media, and allowed to attend club social events.

The club will allow guest membership for prospective members to attend a maximum of four sessions before joining. There are no voting rights to this membership and limited access to club communication.

All members will be subject to the regulations of this constitution and by joining this club will be deemed to accept these regulations and related policies and codes of conduct that the club has adopted.

Membership fees will be set annually and agreed by the Committee or determined at the Annual General Meeting (AGM).

Officers of the club

The officers of the club will have to be full members of the club and will retire each year with the exception of the welfare role; due to the nature of this role, this is for three years unless a member decides to step down. After each period officers will be eligible for re-appointment. Officers will be elected annually at the Annual General Meeting.

Committee

The Committee is responsible for managing the club and shall consist of Chairperson, Treasurer, Secretary and Membership Secretary, together with a maximum of four other officers, who may be given specific posts of responsibility not covered by those already mentioned.

- The Committee meetings will be convened by the secretary of the club and held no less than six times per year.
- The quorum required for business to be agreed at the Committee meetings will be 4 members of the committee
- In case the chair is absent, the participating committee members will assign the role of chair to

a present committee member

- The Committee will be responsible for adopting new policy, codes of practice and rules that affect the organisation of the club
- The Committee will; have powers to appoint subcommittees as necessary and appoint supporting roles as necessary to fulfil its business
- The Committee will be responsible for disciplinary hearings of members who infringe the club rules, regulations, constitution or code of conduct – and will be responsible for taking any action of suspension or discipline following such hearings
- Each officer of the Committee shall declare the nature and extent of any direct or indirect interest in a transaction or arrangement with the club or a third party which conflicts or may possibly conflict with their duties to the club. If the non-conflicted officers deem there to be a material conflict, the conflicted officer will withdraw from that part of the meeting and shall not vote on any affected matters.
- A committee member shall cease their position if they resign from the role; they cease to be a member of the club; they are subject to a decision to suspend or disqualify them from holding office or any other activity relating to the administration or management of the club by England Athletics or UKA; or the committee suspends them as committee member due to absenteeism from committee meetings for a minimum of six months without permission from the committee
- A decision to remove a person from the Committee office under this rule may only be passed if the relevant Committee member has been given at least twenty one clear days' notice in Writing of the Committee meeting at which the decision will be made and the reasons why it is to be proposed and the relevant Committee member or, at the option of the relevant Committee member, the relevant Committee member's representative (who need not be a Committee member) has been allowed to make representations to the meeting.

Finance

All club monies will be banked in an account held in the name of the club.

The club treasurer will be responsible for managing the finances of the club, with the committee being responsible for any spend and income.

The financial year of the club will end on 31 March, with the treasurer presenting a statement of annual accounts at the Annual General Meeting. In case the AGM takes place before the closing of the financial year, the treasurer will present a statement year to date.

Any payments made against club funds should hold the signatures of the Treasurer plus one officer being either Chair, Secretary, or Membership Secretary.

Funds or assets of the club shall be applied to the furtherance and upkeep of the club.

Annual General Meetings

The Club Secretary will give notice of the Annual General Meeting (AGM) no less than 21 clear days' notice to be given to all members.

The AGM will receive a report from officers of the Committee and a statement of the accounts that have been reviewed by the officers of the committee.

During the AGM, the election of officers will take place, nomination for the roles of officer of the Committee will be sent to the Secretary of the committee at a minimum 7 days prior to the AGM but roles for which no candidate has been suggested, can be either proposed and voted for during the AGM, or can be elected by the Committee members at any time during the running committee period.

All full members have the right to vote at the AGM, the quorum for AGM's will be 25 members or 25% of membership (whatever number is achieved first).

If the quorum is not met, or at any other time, the committee has the right to call an Extraordinary General Meeting outside the AGM. An EGM may be called at any time by the Committee at that time and shall also be called within fourteen days of the receipt by the Secretary of a requisition in writing, signed by not less than ten percent of Members stating the purposes for which the EGM is required and the resolutions proposed. Business at an EGM may be any business that may be transacted at an AGM.

Complaints and Disputes

All concerns, allegations or reports of malpractice or abuse to the welfare of members of the club or members of the public in general will be recorded and responded to swiftly and appropriately in accordance with the club's and England Athletics' safeguarding policies and procedures. The Welfare Officer shall be the lead Officer for all members in the event of safeguarding concerns with the exception of these concerns being raised against the officer or family members of that officer, in which case the Chair will be the lead.

Any complaints of misconduct regarding the members or officers shall be dealt with by the club in accordance with its discipline and appeals process and must be presented in writing to the secretary. Where the matter relates to the secretary, the complaint must be submitted to the welfare officer. Unless exceptional circumstances apply, the secretary will hear complaints within 14 days of receiving a complaint. If the complaint is sufficiently evident, the secretary will appoint 3 club members who have no direct or indirect involvement in the matter to sit on a disciplinary

panel. The decision of the disciplinary panel shall be final and conclusive.

Members have the right to decline taking a seat in a disciplinary panel.

The complainant has the right to appeal against any decision of the disciplinary panel and any appeals must be received by the secretary within 7 days of receiving the written decision and if appropriate the appeals process will be followed.

Any complaints of serious misconduct regarding the members or officers shall be reported and dealt with by England Athletics in accordance with its Disciplinary Processes. This includes but is not limited to theft, doping violations, fraud, physical violence, safeguarding policy breaches, serious breach of applicable health and safety, gambling and or ticketing regulations or any act or omission of the member or officers which in the opinion of England Athletics, acting reasonably, brings or is likely to bring the sport of athletics into disrepute.

If a disrepute arises between any members or officers of the club about the validity or propriety of anything done by any member or officers under these rules and the dispute cannot be resolved by agreement, the parties to the dispute must first try in good faith to settle the dispute by mediation before resorting to litigation.

DISSOLUTION

A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the membership. In the event of dissolution, any assets of the club that remain will become the property of England Athletics or another club with similar objectives to those of the club and voted for by the majority vote of the membership.

AMENDMENTS

The constitution will only be changed through a majority vote at the AGM or EGM.

DECLARATION

Daventry Road Runners hereby adopts and accepts this constitution as a current operating guide regulating the action of members.