**15th January 2021 18:30 – 19:30**

**Present**: Dan Clarke (DanC), David Packer, Becky Wheaver, Dan Day (DanD), Stuart Clarke, Nadine Gray,  
Ian Smedley, Denise Hackett (part).

**Apologies:** Paul Barker

**Not Present:** Neil Wills, Wayne Byles

Chairman advised the Committee that Julie Smith had resigned from the committee since the last meeting due to a work promotion. A vote of thanks was given to her for her hard work for the club.

**Carried forward from last meeting:**

1. **New kit ordering @ DanC**
   1. Becky to forward list of eligible shirt members to Chairman. Delay in ordering shirts has been due to issues in accessing club bank account
2. **ClubPal Update**
   1. membership has been added to App. Paul B progressing
3. **Beginners & Returners Club Ready Sessions @ David**
   1. on hold due to Lockdown

**Reports:**

1. **Run Leader renewals @ Wayne**
   1. Becky has completed her qualification. David to complete Theory in February. Balance of renewals on hold by EA.
2. **Finance Update @ Nadine**
   1. Some outstanding expenses were paid by cheque.
   2. Our bank is closing our account in February as banks reduce non-interest bearing accounts. Nadine researching alternatives. Suggested that this is a widespread issue and EA to be asked for advice. Nadine to speak to Chris Edge w/c 18th January as he is still a bank signatory.
3. **Wellfare Officers**
   1. Qualifications progressing with DBS and Safeguarding. Shelley Byles and Sharon Packer have both completed their training bar one course which is currently unavailable due to Covid.
4. **EA Club Runs**
   1. Following successful application in early 2020 these sessions have been on hold due to Lockdown
5. **London Marathon Place**
   1. Entry criteria for the Club place to be discussed when EA have released details
6. **EA Funding Opportunity**
   1. Becky has applied for grant to cover Covid related costs
7. **AGM**
   1. As last year the AGM will be virtual. Chairman to plan and publish process.

Date of next meeting – TBC

**Post meeting Paul B advised:**

1. EA Club Runs - I've had an email exchange with the coach who will be taking them for us, and initially need to give him a list of dates for when we'd like the sessions, which have to be between now and the end of March.
2. ClubPal - It was discussed at a previous meeting that I'd link up with Richard and look in to using them for managing our memberships as well as the club sessions. I had a very productive zoom call with Richard last week, and since the last meeting/discussions we had he's also now added the functionality to let us send out the club emails via ClubPal too, allowing us to do everything "member facing" through ClubPal. I was concerned that we would end up paying double the amount of payment handling fees if members paid through ClubPal. That's not an issue as we can now work around it, as members pay the club directly and we (for example) pay EA once a month via cheque for their affiliation fees. So, on that basis I'm happy to recommend we switch over to ClubPal for handling our memberships. Relationship will in future be managed by membership secretary and secretary. The email system seems really good, much faster and a lot more reliable than the EA system.